

circumstances which require his continuous absence from home will receive allowances appropriate to the circumstances as set down hereunder:—

- (a) When not rationed and quartered .. Daily travelling-allowance for the necessary period of absence from home.
- (b) When rationed but not quartered .. Lodging-allowance for the period of attendance at the course, &c., plus travelling-expenses for the journey to and from home, or travelling-allowance if twenty-four hours or more *en route*.
- (c) When quartered but not rationed .. Ration allowance for the period of attendance at the course, &c., plus travelling expenses or allowances as for (b) above.

107. A member of the Territorial Force who is permitted for his own convenience to attend a course or school which is not the nearest one available shall bear any extra expense caused thereby.

108. A member of the Territorial Force who while attending a continuous course of instruction resides at his own home shall be allowed his actual travelling-expenses up to an amount not exceeding the lodging-allowance to which otherwise he would have been entitled.

109. A member of the Territorial Force attending a course of instruction shall not be entitled to any allowance in connection with his horse unless it is certified that such horse is required for mounted duties.

110. No grant from public funds shall be made for the conveyance of officers' horses or other horses in excess of the number laid down in the Territorial Force establishments.

111. In special cases where—

- (i) Owing to private business obligations the time occupied in travelling by the ordinary means of transport cannot be spared; or
- (ii) Government transport is not available; or
- (iii) It is in the interests of the Department that the private motor-vehicle should be taken to the training or manoeuvre area for use on military duties; or
- (iv) Other military duties are required to be performed *en route* to camp or training-area for which the ordinary means of transport are not suitable,—

a member of the Territorial Force, instead of being issued with a travelling-warrant, may be permitted to use his own motor-vehicle for travelling to and returning from a camp or course of instruction, and he may receive either payment at mileage rates or an issue of petrol for the journey, but the cost to the Department must not exceed the cost of ordinary means of transport.

112. (a) A member of the Territorial Force who lives more than half a mile from the place of parade shall be allowed the amount expended in tram, bus, or train fares (at concession rates where applicable) for attendance at parades which are recorded in the company or platoon roll-book.

The distance for which amounts are payable and the maximum number of parades on account of which payment may be claimed will be laid down from time to time.

(b) Where a member provides his own means of conveyance the allowance payable shall be whichever is the lesser of—

- (i) The amount of fares payable if he had used the normal means of transport; or
- (ii) Mileage-allowance at the rate of 1½d. per mile.

(c) The amounts payable under the provision of this paragraph will be recorded in the company roll-book and added to the pay for out-of-camp training.

113. Where mileage is paid under the provisions of paras. 111 or 112, the motor-vehicle or means of conveyance is not hired by the Department; and the Department is not liable for any expenses in connection with injuries or damages caused by or damage caused to such vehicle.

RATIONS AND QUARTERS.

GENERAL.

114. A member of the Territorial Force while attending authorized camps or continuous courses of instruction or examination, for promotion or first appointment shall, except as provided in subparas. (b) and (c), be rationed free according to scale; or may, with the approval of the Army Secretary, be granted in lieu of free rations the following allowance:—

	Per Day.
	s. d.
Officers and members of the N.Z. Army Nursing Service	4 0
W.O.s, Staff Sergeants, and Sergeants	2 9
Corporals and other ranks	2 0

Free rations, or an allowance in lieu thereof will not be allowed when the member is drawing lodging or travelling allowance or is dieted in hospital.

115. Where meals are provided from the mess of the unit occupying any barracks to any trainee undergoing detention therein, the daily allowance for rations for each trainee under detention shall be at a rate equal to the cost of messing to a member of the unit.

LODGING-ALLOWANCE.

116. When attending a continuous course of instruction or examinations for promotion or first appointment an officer of the Territorial Force who does not reside at the station where instruction is given shall, if not provided with tent accommodation or quarters, receive lodging-allowance.

117. W.O.s, N.C.O.s, or men of the Territorial Force who do not reside at their usual place of abode while attending a continuous course of instruction or examinations for promotion or first appointment shall be provided with quarters or tent, or, if accommodation

is not available during the period, with lodging-allowance in lieu thereof.

118. A member of the Territorial Force attending a continuous course of instruction or examinations for promotion or first appointment where tent accommodation or quarters are not provided shall draw lodging-allowance at the following rates:—

	Per Day.
	s. d.
Colonels, Lieutenant-Colonels	7 6
Majors	6 3
Captains, Lieutenants, 2nd Lieutenants	5 0
W.O.s, N.C.O.s, men	4 0

The allowance in lieu of rations will not be granted where lodging-allowance is drawn.

HORSE-HIRE AND FORAGE ALLOWANCES.

119. An officer or other rank of the Territorial Force, other than a member of a Mounted Brigade unit or detached squadron of Mounted Rifles, who is authorized to be mounted at annual training in camp or other duty sanctioned by the O.C. District shall, if a horse is not provided, be entitled to an allowance for horse-hire.

120. Where a horse is not provided by the Department an allowance not exceeding 10s. per day shall, if approved by the O.C. District, be granted for the hire of a horse.

121. Mounted members of the Territorial Force shall, during annual training in camp or other authorized duty for which the employment of a horse has been sanctioned by the O.C. District, when forage is not supplied free, draw an allowance of 1s. 6d. per day for each horse.

122. An officer of the Territorial Force who is serving temporarily as Acting Brigade Major or Acting-Adjutant in the place of an officer of the Staff Corps or the R.N.Z.A. shall, for any mounted duty he may be required to perform, be allowed the amount actually and necessarily expended in horse-hire, but not exceeding 10s. per day. In his claim for such allowance he must state the name of the officer for whom he acted.

PART VI.—TERRITORIAL FORCE: SPECIAL GRANTS.

REGIMENTAL FUNDS GRANT.

123. Grants may be made to the regimental funds of units and to a central fund for each training year as follows:—

(a) *To Unit Regimental Funds Accounts.*—Three shillings (3s.) for each member of the unit who is certified as having carried out the prescribed training during the year and as being efficient. Payment may be made in one of two ways—

(i) By a progress payment of 2s. per head of the active strength of the unit at any time during the training-year for which the grant is payable, and the balance at the end of the training-year; or

(ii) By payment in one sum of the full amount of 3s. per head for efficient members at the end of the training-year.

(b) *To a Central Fund* to be controlled and administered by the Army Board: 1s. per head for each efficient member of all units at the end of the training-year.

124. (a) Claims for the grants referred to in para. 123 will be prepared by Unit Adjutants, those for progress payments being supported by a certificate showing the active strength of the unit at the time the claim is made, and those for final payments and for the payments to the Central Fund being supported by certified roll, showing the names of members on the strength at the end of the year who have carried out the annual training prescribed in Army Orders and who are certified as being efficient.

(b) Members of units who have carried out the prescribed training during the year and who have been posted to the reserve prior to the end of the training-year may be included in the roll for the purposes of this grant.

The sums paid into the Central Fund under the provisions of para. 123 (b) may be expended by the Army Board in paying expenses incidental to the promotion of Army football, boxing, rifle shooting, or other sports, competitions with services, improvement of playing-fields, or for such other purposes as are deemed by the Army Board to be in the interests of the Territorial Force.

125. (a) The regimental funds granted to each unit shall be administered by the officer commanding, advised by a regimental committee of officers and men, of which the Adjutant shall be *ex officio* member, and may be expended in providing sports and recreational facilities, promotion of rifle shooting, engraving of medals and trophies, purchase of regimental colours and guidons, unit printing and stationery, advertising, or for any other purpose deemed by the committee to be for the general benefit and welfare of the unit or in the interests of recruiting.

(b) If the committee is in doubt as to whether certain expenditure may be admitted as a charge against the regimental funds account, the matter shall be decided upon reference to him by the O.C. District.

(c) Minutes of the proceedings of every regimental committee, confirmed by the chairman at a subsequent meeting and also signed by the Adjutant or Staff Officer, shall be kept and produced when required for all audit purposes.

126. (a) All grants shall be paid into a separate official bank account for each unit upon claim submitted by Unit Adjutants and certified as required by para. 124.

(b) All payments from these accounts shall be made by cheque, signed by a regular officer who has been approved by the O.C. District, and countersigned by the Commanding Officer of the unit.

(c) "Regular officer" includes any officer for the time being holding the appointment of Adjutant of the unit.

127. (a) No moneys other than the regimental funds and bank grants shall be paid into bank accounts opened for these moneys, and no payments other than those approved by regimental committees shall be made from such accounts.

(b) Advances or loans from regimental funds are strictly forbidden.