

MISCELLANEOUS GENERAL DIVISION SALARY SCALES—*continued*
SCALE FOR FEMALE TYPISTS, SHORTHAND-TYPISTS, AND MACHINISTS—*continued*

(b) Shorthand-typists who pass the Special Examination will be paid an allowance at the rate of £10 per annum, provided their scale salary does not exceed £355 per annum, and provided they are employed on shorthand-typing duties of a standard consistent with their examination qualifications—this is to be in addition to the £15 allowance referred to in (a) above.

(c) The allowances payable for the Advanced and Special Examinations will be subject to periodical review, and in the event of the work not being up to the standard required the allowances will be discontinued. They will also cease when an officer's salary exceeds £355 per annum.

(d) Shorthand-typists who pass the Junior Shorthand and Typewriting Examination and are not in receipt of a salary of £355 per annum will receive an increment to the next step of the scale on the first of the month following the examination—*i.e.*, 1st July or 1st December, and a further step at the anniversary date. *This does not apply to a shorthand-typist who commences with the School Certificate or University Entrance Examination.*

(e) Shorthand-typists who pass the Senior Shorthand and Typewriting Examination and are not in receipt of a salary of £380 per annum will receive an increment to the next step of the scale on the first of the month following the examination—*i.e.*, 1st July or 1st December, and a further step at the anniversary date. *This does not apply to a shorthand-typist who commences with the University Entrance Examination.*

Typists—

Grade III—Maximum for those without Typewriting Examination	£	330
Grade II—Maximum for those with Typewriting Examination	£	355
		380
Grade I—Rates for typists in charge according to responsibility	£	405*
		435*
		460*

* Maximum at any point.

NOTES

On passing the Typewriting Examination a salary increment to the next step will be paid from the first of the month following the completion of the examination, and a further step at the anniversary date. Both these increases are payable only if the maximum of the grade has not been reached.

Ledger Machinists—

Grade III—Maximum for those without Ledger Machinists' Examination	£	330
Grade II—Maximum for those with Ledger Machinists' Examination	£	380
Rates for Grade I and ledger machinists in charge according to responsibility, ability, and complexity of machine	£	405*
		435*
		460*

* Maximum at any point.

NOTES

On passing the Ledger Machinists' Examination a salary increment to the next step will be paid from the first of the month following the completion of the examination, and a further step at the anniversary date. Both these increases are payable only if the maximum of the grade has not been reached.

Powers Machinists—

Grade III—Maximum for those without Powers Machinist Examination	£	330
Grade II—Maximum for those with Powers Machinist Examination	£	355
		380*
Rates for Grade I and Powers machinists in charge according to responsibility, ability, and complexity of machines	£	405*
		435*
		460*

* Maximum at any point.

NOTES

On passing the Powers Machinist Examination a salary increment to the next step will be paid from the first of the month following the completion of the examination, and a further step at the anniversary date. Both these increases are payable only if the maximum of the grade has not been reached.

SCALE FOR MALE CLERICAL ASSISTANTS

Per Annum.
£
165 minimum commencing salary.
190
225
255
285
330
355
380
405 maximum.

SCALE FOR MALE GENERAL DIVISION CLERKS

Per Annum
£
435 } Salary and maximum may
460 } be at either step.

SCALE FOR FEMALE CLERICAL ASSISTANTS

Per Annum.
£
165 minimum commencing rate.
190
225
255
285
315
330 maximum.

SCALE FOR FEMALE GENERAL DIVISION CLERKS

Per Annum.
£
355 } Salary and maximum may
380 } be at either step.