

C11. The President or, in his absence or incapacity, the Vice-President shall be *ex officio* a member of all committees except the award committees.

C12. Members of the Council resident or present in Wellington together with the President shall be a Standing Committee of the Council for the purpose of transacting business between meetings of the Council. Notice of every meeting of the Standing Committee shall be sent by post to every member of the Council.

C13. At each meeting of the Standing Committee the quorum shall be five, including at least three Councillors.

C14. A copy of the minutes of each Standing Committee meeting shall be sent to each member of the Council as soon as possible after the meeting.

C15. The members of the Council and all its committees shall be paid travelling allowances to attend meetings of the Council and its committees as laid down by the Standing Orders of the Council.

SECTION D—NATIONAL COMMITTEES AND SECTIONAL COMMITTEES

D1. The Council may appoint committees representing the sciences, called "National Committees" and "Sectional Committees".

D2. National Committees—

- (a) The National Committees shall be the channels of communication with the International Unions and the Scientific Committees of the International Council of Scientific Unions (ICSU) or other international and national organisations and shall coordinate New Zealand activities in relation to them.
- (b) The constitution and membership of each National Committee shall be determined by the Council, having regard to (i) representation of the sciences to be served by the National Committee, and to (ii) representation of University, Government, and other organisations in New Zealand active in the fields served by such a National Committee.
- (c) The International Secretary shall be *ex officio* a member of every National Committee appointed by the Society.
- (d) The Council may invite any society or institute for the promotion of a science to nominate one or more members of any National Committee or may resolve that the Director or other officer of an appropriate organisation shall be *ex officio* a member of a National Committee.
- (e) The Members of each National Committee shall be appointed triennially by the Council. At each appointment not more than three-quarters of the elected members shall normally be reappointed.
- (f) The Council may either appoint the convener of a National Committee or authorise it to appoint a convener from its members.
- (g) Casual vacancies on National Committees shall be filled by the Council.
- (h) The National Committees may communicate directly with the appropriate International Union or other organisation except on matters involving a major commitment for New Zealand or the Society, and shall inform the Council about such communications in their annual reports.
- (i) The chief matters on which international communication should be made through the International Secretary of the Society are:
 - (i) Composition of New Zealand National Committees;
 - (ii) Appointment of delegates to meetings of, or convened by, international organisations;
 - (iii) Matters of major policy or commitment, and any financial commitment.
- (j) Each Committee shall report annually to the Council on:
 - (i) Meetings held and business transacted;
 - (ii) Meetings of the related International Union or other organisation and on New Zealand representation and contributions thereat;
 - (iii) Offices of the Union held by New Zealanders;
 - (iv) Committee recommendations including such matters as membership, and national correspondents when appropriate.
- (k) Amendments to the constitutions of National Committees shall be made only by the Council.

D3. Sectional Committees—

- (a) Sectional Committees shall advise the Council and its Officers upon matters referred to them by the Council or by any of the Officers, and may make suggestions to the Council concerning the sciences which they represent.
- (b) The members of each committee shall be chosen to secure, as far as possible, a representation of the divisions of the relevant branch of science.
- (c) The Council shall appoint a member of each Committee to serve as its Convener and to be the channel of communication between the Committee and the Council or Officers.
- (d) A Sectional Committee shall consist normally of six members whose number may be increased where necessary by the Council.

(e) Any member of the Council may attend the meetings and take part in the deliberations of any Sectional Committee of which he is not a member but shall not vote.

(f) At its first meeting after the Annual General Meeting the Council shall appoint new members of Sectional Committees and thereafter at three-yearly intervals; no person shall serve more than six consecutive years. Casual vacancies may be filled by the Council.

(g) Each Sectional Committee shall determine its procedure and normally shall report to the Council each year in time for its findings to be considered at a meeting of the Council. In addition each Committee may report at any time to the Standing Committee. In presenting its findings the Convener shall clearly indicate the degree of support within the Committee.

(h) The Conveners of Sectional Committees may advise the Council on the work of the Committees and the need for additional committees.

(i) The Council may assign the functions of any Sectional Committee to the appropriate National Committee.

SECTION E—THE MEMBER BODIES' COMMITTEE

E1. The Member Bodies' Committee shall consist of:

- (a) The President who shall be its Chairman;
- (b) Representatives to be nominated by each of the member bodies, each to hold office for two years from the date of appointment and to be eligible for reappointment.

E2. Each member body may appoint a representative to the Member Bodies' Committee. The Council may, however, on written application from a member body consisting of more than 400 members authorise the appointment of two representatives; or on written application from two or more member bodies, at least one of which consists of fewer than 200 members, it may authorise one person to represent two or more member bodies.

E3. The functions of the Member Bodies' Committee shall be:

- (a) To provide liaison between the member bodies and other scientific bodies and generally to promote the advancement of science in New Zealand;
- (b) To exercise any powers delegated to it by the Council from time to time including the arrangement of science congresses and the public dissemination of scientific information, by lectures, press, radio, or television;
- (c) To initiate discussions and investigations, and make recommendations to the Council on all aspects of the advancement of science in New Zealand, and in particular to advise the Council on all matters concerning the duties, obligations, and privileges of the member bodies.

E4. The Society shall provide the secretariat and shall defray the secretarial expenses and postages of the Member Bodies' Committee.

E5. The travelling expenses of members of the Member Bodies' Committee incurred in attending meetings of the Committee shall be apportioned as follows:

- (a) The Chairman's expenses shall be defrayed by the Society;
- (b) The expenses of representatives shall be defrayed by the member bodies. The share of each member body shall be calculated so that the total expenses of the representatives at a meeting are divided proportionately to the number of representatives of each member body, irrespective of the actual expenses incurred by that member body, and irrespective of whether they attend the meeting or not.

E6. The Member Bodies' Committee shall meet at least once a year, if possible shortly before the Annual General Meeting, and at other times as decided at the first meeting, or when convened by the Chairman, or on the written requisition of 10 of its members.

E7. A copy of the minutes of meetings of the Committee shall be sent to each member of the Committee, to each member body and to each member of the Council.

E8. Every resolution passed by the Committee as a recommendation to the Council shall be placed on the agenda for consideration at the next succeeding meeting of the Council.

E9. Members of the Member Bodies' Committee resident or present in Wellington shall be an Executive Committee for the purpose of transacting urgent and routine business.

E10. The Member Bodies' Committee shall send to the Council the names of two members or Fellows appointed as Member Bodies' Councillors on the Council during the following year.

E11. Vacancies caused by death or resignation among the Member Bodies' Councillors may be filled by persons, appointed by the Member Bodies' Committee, to serve for the remainder of the terms for which their predecessors were appointed.

SECTION F—CUSTODY OF THE COMMON SEAL

F1. The seal formerly used by the New Zealand Institute but with the legend thereon deleted and the legend "Seal of the Royal Society of New Zealand" substituted therefor shall be the common seal of the Society.