60c

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52 p.

Although originally written for staff training purposes in the Public Service, this booklet became popular with outside organisations as a guide to the conduct of meetings. It describes planning and organising both large and small group discussions and contains many useful hints which will help the discussion leader to get the best out of his group, whether he is an old hand or a novice at leading discussion. Also included are lists of books for further reading and recommended films. (State Services Commission.)

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New Zealand Technical Correspondence Institute 1977 260 p. 1977. Over 350 illustrations.

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ornithology, climatology and Maori history.

ELECTRICITY FOR MOTOR MECHANICS

(Third Edition S.I. Units)

156 p. 1974.

N.Z. TECHNICAL CORRESPONDENCE INSTITUTE 1977

256 p. This publication is primarily designed as a textbook for apprentice motor mechanics. The basic principles of electricity are described in the first chapter of the book. Each succeeding chapter elaborates the application of these principles to the various electrical systems of the motor vehicles.

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Edited by D. M. Adcock

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ENGINEERING PUBLICATIONS

Now available through Government bookshops are the following engineering publications that will be of interest to all civil engineers and those associated with engineering. These publications, prepared by the Civil Engineering Division of the Ministry of Works and Development, supply such information as: stress, load bearing, design, and examples of the various equations.

ASSESSMENT OF POSTING WEIGHT LIMITS FOR HIGHWAY BRIDGES

(CDP 704/B) November 1974

13 p.

BRIDGE CLASSIFICATION AND DECK GRADING FOR OVERWEIGHT PERMITS

Issue (A) June 1973

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DESIGN TABLES

(CDP 802/B) October 1974 8 p.

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DUCTILITY OF BRIDGES WITH REINFORCED CONCRETE PIERS

(CDP 810/A) April 1975

109 p. \$7

RETAINING WALL DESIGN NOTES

(CDP 702/C) 1973

\$4.75

EUTROPHICATION OF LAKE ROTORUA

By E. White, DSIR Information Series No. 123, 1977

Discusses the effects of different types of land and water use on the lake, and past and current research associated with the lake. Recommends methods of restoration and necessary

future research. This bulletin from the Freshwater Section of the Ecology Division of the D.S.I.R., provides an overall picture of eutrophication in Lake Rotorua.

EVALUATION OF THE NEW ZEALAND COMPULSORY SEAT BELT LEGISLATION

TRANSPORT REPORT No. 17

This is one in a series of reports which present the results of investigations conducted by, or for, the Ministry of

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EX-NUPTIAL CHILDREN AND THEIR PARENTS

RESEARCH MONOGRAPH No. 2

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473 p. 1976. This report was intended to provide basic data which up till now has been lacking. The survey gives fundamental demographic information on the characteristics of illegitimate children and their parents and examines in detail the placement of illegitimate children in New Zealand. The publication also aims to place information about the incidence of illegitimate children within an international context. Of gitimacy in New Zealand within an international context. Of particular interest to sociologists, economists, researchers and social workers. (Social Welfare Department.)

The first monograph of this series, entitled Child Abuse in New Zealand is also available from the Government Printer.

Price \$4.50