
GENERAL PUBLICATIONS

NEW ZEALAND AND ITS PEOPLE

By *Errol Brathwaite*
GOVERNMENT PRINTER

1974 \$10.95

Well illustrated with coloured photographs and text by Errol Brathwaite, this book is about New Zealand and New Zealanders—how and where they live, work, and play, and why they have become the people they are.

NEW ZEALAND AND THE EUROPEAN COMMUNITY

NEW ZEALAND PLANNING COUNCIL

81 p. 1978 \$3.50

An independent assessment of the major issues bearing on New Zealand's future relations with the European Community.

NO MARGIN FOR ERROR

HANDBOOK FOR WRITERS AND TYPISTS

80 p. State Services Commission. 1977. \$1.75

First printed in 1974 under the title of "Well Typed Miss Jones", the book has been revised and contains invaluable information for both writers and typists.

PRICES, WAGES AND LABOUR—PART A—PRICES

DEPARTMENT OF STATISTICS

54 p. 1978 \$1.85

This annual report, the thirtieth in the series, presents in a convenient way information that spans many years, some of the historical series going back to the early part of this century.

THE PLANNING AND CONTROL OF GOVERNMENT EXPENDITURES

(PLANNING, PROGRAMMING, AND BUDGETING SYSTEM)

76 p. \$2.50

Records some of the improvements in management systems that have been made within the Government in recent years to help Ministers, members of Parliament, and public servants deal with the problem of planning and controlling expenditure. (The Treasury.)

PLANTS IN NEW ZEALAND POISONOUS TO MAN

By *Jose Stewart*. Revised by *H. E. Connor*

39 p. 1975. \$2.25

This revised edition of Mrs Stewart's book, which was first published in 1964, is a handy colourful guide to the 50 or more plants in New Zealand known or suspected to be toxic to man. The plants are listed in alphabetical order by their common names and each entry has a colour photograph identifying the poisonous part of the plant. The botanical name, a general description of the plant, the toxin, and the symptoms of poisoning are also given. Plants that are toxic if eaten, and touch irritants are dealt with in separate sections. A general instruction on what to do if poisoning occurs or is suspected is featured prominently at the beginning of the book for ready access in emergency. The material in the booklet is useful, succinct, and attractively presented. Although it has wide appeal generally, it is particularly valuable to parents of the young and curious.

PREVENTING FROST DAMAGE TO FRUIT TREES

By *E. W. Hewett* (Plant Diseases Division)

INFORMATION SERIES No. 86

55 p. eighteen Illustrations, 9 tables. \$1.45

A number of factors, both climatic and cultural, affect the development, longevity, and severity of the frosts. An understanding of these factors is essential in selecting and operating methods of preventing frost damage.

POISONOUS PLANTS IN NEW ZEALAND

By *H. E. Connor*

DSIR BULLETIN 99 (Botany Division)

247 p. 16 colour plates. Line drawings by Nancy M. Adams. 1977, second revised edition. \$9.75

This enlarged and revised edition of the book, first published 25 years ago describes and illustrates the plants in New Zealand that are poisonous.

Details are given on the frequency of poisoning, the toxins and the clinical signs that result when these plants are eaten or touched.

Invaluable for veterinarians, hospital casualty officers, botanists, farm advisers, farmers, and parents. Well illustrated. Includes glossary, references, and index.

POLICIES FOR REGIONAL DEVELOPMENT IN NEW ZEALAND

Edited by *G. A. Town*

124 p. \$3.50

In this book, the authors discuss the criteria which they feel should determine any sound policies in the field of regional planning and development. Although many different points of view are presented, there is unanimity that economic considerations alone should not dictate future policy. Essentially, it is for New Zealanders to consider all the relevant factors and decide what pattern of development they wish to see emerge. This book is intended as a constructive contribution to the public debate currently under way. Series No. 17. (New Zealand Institute of Public Administration.)

A REFRESHER COURSE IN CALCULATIONS

TRAINING GUIDE No. 3, SECOND EDITION 1975

62 p. 85c

This refresher course is intended to help those who are required to use calculations on the job, or who are about to undertake various study courses. It includes multiplication and division, fractions, decimals, proportion, averages, percentages, and also the metric system. (Industrial Training Service, Department of Labour.)

READING—Suggestions for Teaching Children with Reading Difficulties in Primary and Secondary Schools

DEPARTMENT OF EDUCATION

144 p. 1978. \$3.95

A handbook designed for teachers in primary and secondary schools, for clinic teachers, and for parents who wish to help their own children to overcome reading difficulties. The practices that are described have been developed and used to improve the reading ability of children of all ages from seven to seventeen.

REALITIES OF CURRICULA

DEPARTMENT OF EDUCATION

90 p. 1978 \$2.50

This research was commissioned by the Department of Education and undertaken by Dr Campbell in 1976.

It considers the extent to which intentions, as expressed in Towards Partnership and elsewhere, are reflected in the views of teachers and students, and in the work of the schools. Dr Campbell's study is an analysis of the response from 635 teachers and 1883 students.

REPORT ON CONSUMER'S PRICE INDEX—REVISION 1974

1976. \$1

In June 1971 the Government appointed a Consumers Price Index Revision Advisory Committee to report on the requirements of a new Index. The Committee's report, approved by the Government, was published in September 1971.

This present revision incorporates the Committee's recommendations and enlarges on some aspects of the report. (Department of Statistics.)

ROLE OF WOMEN IN THE DISTRIBUTION INDUSTRY

36 p. 1976. \$2

Report of the Working Party which was set up to inquire into the provisions and conditions necessary for, and resulting from, the employment of women in the distribution industry. (Distribution Council.)