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HIGHWAY BRIDGE DESIGN BRIEF CDP 701/D

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CABINET OFFICE, WELLINGTON

215 p. 1977. \$13.90

Compiled and edited by Phillip P. O'Shea, this book is an informative guide to Honours, Titles, Styles, Precedence, and certain allied matters in New Zealand.

Contents: H.M. The Queen and Royal Family Orders, Decorations and Medals
List of Holders of Honours and Awards in New Zealand
The Privy Council, The Title "The Honourable"
Peers and Baronets Associated with New Zealand
Foreign Honours, Order of Precedence
Styles and Modes of Address (written and spoken)
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An invaluable reference for those persons concerned with correct protocol in New Zealand.

HISTORICAL RECORDS OF NEW ZEALAND

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The two volumes, edited by Robert McNab, were originally published in 1908 with the object of affording the fullest information obtainable concerning the foundation, progress, and government of New Zealand. This is a limited edition we have had only 1500 sets printed in Ochre Lionide with handsome black and gold blocking on the spine, coloured end paper, and dust jackets. There are still available sets of these valuable prestige volumes.

INFORMATION IN FORMATION—A Guide to Report Writing

STATE SERVICES COMMISSION

31 p. 1978. \$1.45

Contains helpful suggestions for preparing, planning, organising, structuring, writing, and revising reports, ideas on visual aids and descriptions of a few of the many types of reports.

THE INFORMATION MACHINE—COMPUTERS AND CITIZENSby *R. J. Spence*

SECONDARY SCHOOL BULLETIN (E) DEPARTMENT OF EDUCATION

48 p. Illustrated. 65c

This bulletin describes in an easy to read form the workings of the computer. There are also questions answered on the need for computers and the role they play in modern day living.

INSECT PESTS

MINISTRY OF AGRICULTURE AND FISHERIES BULLETIN 413

By *G. A. H. Helson, M.Sc. (HONS), M.N.Z.I.A.S.*

195 p. \$2

This book provides information on identification, life history, and control of pests and their effects on agriculture, horticulture, and public health. To be able to control insect-pest populations requires an understanding of their anatomy, time taken from egg to adult, how they feed and grow, their habits, the life stage causing damage, their food, and where they live.

INTRODUCTION AND LIBERATION OF THE OPOSSUM INTO NEW ZEALANDBy *L. T. Pracy*

28 p. with fold-out map. 1974. \$1.20

Introduction of the opossum to New Zealand from Australia was about 1840. This publication is a summary of collected data and records on the liberation points and other information, in the hope of obtaining a better understanding of the opossum, such as pattern spread, distribution, and the effect on the habitat. (New Zealand Forest Service.)

JOURNAL OF ENSIGN BESTEdited by *Nancy M. Taylor*

465 p. Illustrated. 1966. \$4.50

Although intended as a personal record for his family, Ensign Best's journal is a delightful account of his sojourn in Australia, Norfolk Island, and New Zealand. A random selection from the journal yields descriptions of hunting trips and picnics in New South Wales, viceregal balls in Sydney, a bachelor's party on Norfolk Island, pig hunting in the Wairarapa, the first race meeting in New Zealand, sailing on Auckland Harbour, the death and burial of Governor Hobson, and an expedition from Auckland to Taupo.

LAND USE POLICIES

STUDIES IN PUBLIC ADMINISTRATION: No. 21

185 p. 1976. \$5

Land Use Policies is an up-to-the-minute publication resulting from the NZIPA Convention of 1975. Contributors include the Hon. D. MacIntyre, now Minister of Maori Affairs and Agriculture; the Parliamentary Under-Secretary to the Ministers of Agriculture, Forests, Lands, and Science for the previous Government; the Commissioner for the Environment; the Assistant Director-General of Lands; the Head of the Urban Research Unit of Canberra; and many others. Topics range from land tenure systems to the history of the development of land use policies to the public acquisition of land for urban development. To assist readers each contribution is accompanied by a short summary. In addition most are also followed by a commentary and an edited record of the convention discussion of the paper.

LIFE ON THE ROCKY SHOREBy *Gavin Dann*

SECONDARY SCHOOL BULLETIN

79 p. 1976. \$1.05

A handy and well illustrated booklet. Introduces the young explorer to the fascinating plant and animal communities of our rocky shores. A most useful addition to the school, public, or home library. (Education Department.)