

the Style Book has found wide acceptance, both inside and outside the Public Service which is reflected in the number of reprints made since that date. This new edition incorporates the latest amendments based on experience gained since first published. Chapters dealing with the preparation of copy, abbreviations, and compound words have been revised; new material has been added to the chapters dealing with common names of animals and plants, errors in the use of English in official writing, and terms used in printing. The introduction of metrication has required a new chapter as well as amendments throughout the book.

ORIENTEERING

DEPARTMENT OF EDUCATION

86 p. 1980 \$6.75 plus 85c p. and p.

This book introduces navigation skills and techniques and gives rules for course setters. Fully illustrated with maps, diagrams and photographs.

TE REO RANGATIRA

By S. T. Karety

197 p. illustrated 1974. \$4.50 plus 55c p & p

A textbook for students of the Maori language written in the "Tuhoe" dialect. Its subject is contemporary Maori life with those aspects of the Maori heritage which prevail in it. This book is intended for advanced fifth formers and the sixth and seventh forms.

TREES AND SHRUBS OF NEW ZEALAND

By A. L. Poole and Nancy M. Adams

257 p. 1979 fourth impression with amendments.

\$15.95 plus \$1.50 p. and p.

This book has been designed especially to assist many people who lack a formal botanical training yet are deeply interested in New Zealand's trees and shrubs and want to be able to identify them and name them correctly. There is a complete coverage of the native trees and shrubs and over 400 species have been illustrated.

WEED CONTROL BY CHEMICAL METHODS

By L. J. Mathews

AGRICULTURE AND FISHERIES BULLETIN 329

710 p. Hard cover, 1975. \$35 plus \$3.60 p & p

Possibly no subject in the whole field of agricultural technology has advanced as rapidly in recent years as that of chemical methods of weed control. This publication summarises and makes specific recommendations based on the experimental work conducted largely by the New Zealand Department of Agriculture. The book is divided into five sections:

- Section 1—Principles of weed control and the uses of chemical weed killers.
- Section 2—Supplies information on the control of many of New Zealand's worst weeds.
- Section 3—Gives recommendations for the control of weeds in crops, pastures, and other specific areas.
- Section 4—Describes the chemicals and summarises their uses.
- Section 5—Deals with application of herbicides.

THE WHARE KOHANGA AND ITS LORE

By Elsdon Best

NATIONAL MUSEUM BULLETIN No. 13

93 p. Reprint 1975. \$5.75 plus 85c p & p

In this study of Whare Kohanga (the "Nest House") is contained data of baptism rites performed over infants of superior families only, together with other cultural ceremonies applied to infants of high birth. The information obtained was contributed by members of the Ngati-Kahungunu tribe of the

North Island. The text has been retained in its original style in the belief that these basic studies should still be readily available without textual alteration.

BASKETBALL

DEPARTMENT OF EDUCATION

50 p. 1980 Revised edition. \$3.75 plus 55c p. and p.

This booklet, Basketball, is one of a special series of sport instruction publications. It is designed to provide basic guidance on the game of basketball in all its fundamental aspects.

BALLROOM DANCING—A guide book for teachers and pupils

DEPARTMENT OF EDUCATION

89 p. 1978. \$3 plus 55c p. & p.

Almost all people as they move through their teens to adulthood are introduced to the undoubtedly pleasurable and universal activity, ballroom dancing.

As a new edition to the sports instruction series this book makes an effort to cover the basic steps in a variety of dances. It is intended mainly for beginners and therefore the more technical terms or finer amounts of turn and footwork are not included.

The book is well illustrated throughout with black and white photos and line drawings.

BEEKEEPING IN NEW ZEALAND

By T. S. Winter

Ministry of Agriculture and Fisheries Bulletin 267

155 p. 1980 reprint. \$8.95 plus 85c p & p

Though fundamental successful beekeeping is the same the world over, the varying seasonal conditions and the variety of nectar sources in different areas mean that the beekeeper must study local conditions and adjust his methods accordingly. Three factors govern success in beekeeping—locality, management, and the right strain of bees. This excellent book covers all aspects of beekeeping in text, photographs, and illustrations.

FLORA OF NEW ZEALAND VOLUME III

By A. J. Healy and E. Edgar

220 p. 1980. \$18.50 plus \$1.50 p & p

Volumes I and II of Flora of New Zealand were concerned with native plants. The authors call volume III a "weed flora". The book is an identification manual, intended for agriculturists concerned with weed control, for botanists making vegetation surveys, and for anyone who needs to identify those weedy plants.

FITNESS FOR LIVING

Physical Education in Secondary Schools

DEPARTMENT OF EDUCATION

1980

Fitness for living involves developing the individual's potential for functional efficiency in all aspects of daily living throughout life. This series, consisting of nine titles, will help the reader to understand the nature of the human body. This in turn will lead to an understanding of the need for a balance between work, rest, food, exercise and keeping oneself in good physical condition.

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Book 4: Through Ball Activities. \$2.45 plus 55c p. and p.

Book 5: Through Gymnastics. \$3 plus 55c p. and p.

Book 6: Through Movement and Dance. \$3 plus 55c p. and p.