WHERE TO START

By Vincent Burke DEPARTMENT OF INTERNAL AFFAIRS

61 p. 1982. Illustrated.

\$5.95 plus 85c p & p

This publication has been designed to help New Zealanders in the initial stages of getting a club, group, or organisation off the ground. The information it contains will be of assistance to a wide variety of different community groups, sporting, cultural, and recreational clubs. Included are suggestions for various administrative frameworks; legal structure, meetings, public relations, finance, and the constitution of the organisation.

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By Captain G. Wearing

241 p. 1982. Illustrated. \$14.50 plus \$1.50 p & p This rewritten edition of Safety in Small Craft is an attempt by the Small Boat Safety Committee to ensure that the information so essential to good boating is once more available in an up-to-date form.

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A Guide to Interviewing Pacific Islanders STATE SERVICES COMMISSION

8 p. 1981. \$1.00 plus 40c p & p This booket is intended as a guide for those whose work involves interviewing, for various purposes, recent Pacific Island migrants to New Zealand.

THE NEW ZEALAND GAZETTE

THE New Zealand Gazette is published on Thursday afternoon of each week. Notices from Government departments must be received by the Gazette Clerk, Department of Internal Affairs, by noon on Tuesday. Advertisements will be accepted by the Government Printer until noon on Wednesdays.

Advertisements are charged at the rate of 20c per line.

All advertisements should be written or typed on one side of the paper, and signatures, etc., should be written in a legible hand.

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