

INTRODUCING MANAGEMENT SERVICES IN THE PUBLIC SERVICE

STATE SERVICES COMMISSION

34 p. 1982 reprinted. \$2.75 plus 55c p & p
Management Services is one means by which managers may obtain objective advice on their methods of carrying out their management role. This booklet is designed to explain to Public Service Managers how Management Services may help them to fulfil their management task.

OPEN JUSTICE

A Guide to Information Within the Department of Justice

DEPARTMENT OF JUSTICE

88 p. 1982. \$3.50 plus 55c p & p
Produced jointly by Brian Priestley and the Department of Justice, this publication is intended to capture and hold the reader's attention and facility to ready referencing of the subject covered. It does this admirably in being a guide to the information available to the public within one of New Zealand's most important and complex Government departments, as well as a booklet which is likely to be read and considered by many people interested in the campaign for more openness in government.

WHO MAKES SOCIAL POLICY?

N.Z. PLANNING COUNCIL

60 p. 1982 N.Z. Planning Council. Paper No. 20.
\$5.25 plus 85c p & p

This report is largely descriptive and interpretive. It reaches conclusions, but stops short of making recommendations for improvement. It is believed that its analysis and conclusions will be useful to many people concerned with social policy, inside and outside the Government system.

THE BOAT OWNER'S GUIDE TO CORROSION

by L. H. Bolton

DEPARTMENT OF SCIENTIFIC AND INDUSTRIAL
RESEARCH

31 p. 1982. Illustrated. D.S.I.R. Info. Series No. 155
\$4.25 plus 55c p & p

Much has been written about marine corrosion and its mitigation and yet the same problems and many old misconceptions still seem to persist. This booklet aims to assist the boat owner to identify the basic types of metallic corrosion, to understand their causes and the procedures that should be followed to avoid corrosion situations from developing in the first instance.

THE PATH TO REFORM

Edited by C. Burns

219 p. 1982. \$15.75 plus \$1.50 p & p

The Path to Reform, derived from the 1981 Convention of the New Zealand Institute of Public Administration is about the path to administrative reform in the State Services in New Zealand. It continues the exploration of the States Services begun in "*State Servants and the Public in the 1980's*" and continued in the "*Accountability of Executive*." Like its predecessors, "*The Path to Reform*" reads like a Who's Who of New Zealand public administrators.

DIMENSIONS OF THE PUBLIC SECTOR 1960-1981

By Mervyne J. Pope

90 p. 1982. N.Z. Planning Council. Paper No. 16
\$6.00 plus 85c p & p

Mervyne Pope presents and discusses some new data series designed to give a broad overview of the nature and extent of public sector involvement in the New Zealand economy. Subjects include Government as a Tax Collector; As a Spender; As a Producer; As a Provider of Household Incomes; Composition of Government Non-Market Sector Expenditure; What Government Provides; Organisational Form; Funding-Current Activity; Capital Formation, and Capital Funding.

PROFESSIONALLY SPEAKING

25p. 1983. \$3.25 plus 55c p & p

"Speech is power; speech is to persuade, to convert, to compel", said Emerson. Ignorance is the biggest stumbling block in the path of the aspiring public speaker. Your purpose in speaking must be that you have something to say, rather than that you have to say something. This inexpensive booklet will help the person who has to speak professionally.

P.R. FOR THE ADMINISTRATOR

STATE SERVICES COMMISSION

15p. 1981. \$1.50 plus 40c p & p

A favourable climate of public opinion must be deliberately fostered by an organisation and not merely left to chance. This activity, commonly known as "public relations", is the responsibility of top management and as an administrator you have a part to play in its execution.

PERSON TO PERSON

STATE SERVICES COMMISSION

13p. 1981. \$1.50 plus 40c p & p

This book is a guide to your role in public relations and covers techniques that will help you establish good relations between your organisation and the public.

THE NEW ZEALAND GAZETTE

THE *New Zealand Gazette* is published on Thursday afternoon of each week. Notices from Government departments must be received by the Gazette Clerk, Department of Internal Affairs, by noon on Tuesday. Advertisements will be accepted by the Government Printer until noon on Wednesdays.

Advertisements are charged at the rate of 20c per line.

All advertisements should be written or typed on one side of the paper, and signatures, etc., should be written in a legible hand.

CONTENTS

	PAGE
ADVERTISEMENTS	2288
APPOINTMENTS	2258
BANKRUPTCY NOTICES	2285
LAND TRANSFER ACT: NOTICES	2286
MISCELLANEOUS—	
Commerce Act: Notice	2257
Commerce Commission: Notice	2278
Corrigendum	2257
Customs Tariff: Notices	2280
Gas Act: Notice	2275
Indecent Publications Act: Notices	2277
Land Act: Notices	2269
Local Authorities Loans Act: Notice	2279
Maori Affairs Act: Notices	2272
Mining Act: Notice	2275
N.Z. Railways Corporation Act: Notices	2274
Post Office Act: Notice	2275
Private Schools Conditional Integration Act: Notice	2275
Public Works Act: Notices	2258, 2274
Regulations Act: Notice	2279
Reserves Act: Notices	2269
Standards Act: Notices	2275
Statistics Act: Notice	2279
Transport Act: Notice	2275
PROCLAMATIONS, ORDERS IN COUNCIL, AND WARRANTS ..	2257