# INTRODUCING MANAGEMENT SERVICES IN THE PUBLIC SERVICE

STATE SERVICES COMMISSION

34 p. 1982 reprinted.

\$2.75 plus 55c p & p

Management Services is one means by which managers may obtain objective advice on their methods of carrying out their manage-ment role. This booklet is designed to explain to Public Service Managers how Management Services may help them to fulfil their management task.

## **OPEN JUSTICE**

#### A Guide to Information Within the Department of Justice DEPARTMENT OF JUSTICE

88 p. 1982.

\$3.50 plus 55c p & p Produced jointly by Brian Priestley and the Department of Justice, this publication is intended to capture and hold the reader's attention and facility to ready referencing of the subject covered. It does this admirably in being a guide to the information available to the public within one of New Zealand's most important and complex Government departments, as well as a booklet which is likely to be read and considered by many people interested in the campaign for more openness in government.

#### WAYS AND MEANINGS

#### A Guide to Interviewing Pacific Islanders STATE SERVICES COMMISSION

8 p. 1981. \$1.00 plus 40c p & p This booket is intended as a guide for those whose work involves interviewing, for various purposes, recent Pacific Island migrants to New Zealand.

## WHO MAKES SOCIAL POLICY?

N.Z. PLANNING COUNCIL

60 p. 1982 N.Z. Planning Council. Paper No. 20. \$5.25 plus 85c p & p

This report is largely descriptive and interpretive. It reaches conclusions, but stops short of making recommendations for improvement. It is believed that its analysis and conclusions will be useful to many people concerned with social policy, inside and outside the Government system.

## THE BOAT OWNER'S GUIDE TO CORROSION by L. H. Bolton DEPARTMENT OF SCIENTIFIC AND INDUSTRIAL

RESEARCH

31 p. 1982. Illustrated. D.S.I.R. Info. Series No. 155 \$4.25 plus 55c p & p

Much has been written about marine corrosion and its mitigation and yet the same problems and many old misconceptions still seem to persist. This booklet aims to assist the boat owner to identify the basic types of metallic corrosion, to understand their causes and the procedures that should be followed to avoid corrosion situations from developing in the first instance.

### THE PATH TO REFORM

Edited by C. Burns

\$15.75 plus \$1.50 p & p

The Path to Reform, derived from the 1981 Convention of the New Zealand Institute of Public Administration is about the path to administrative reform in the State Services in New Zealand. It continues the exploration of the State Services begun in "State Serv-ants and the Public in the 1980's" and continued in the "Accountability of Executive."Like its predecessors, "The Path to Reform" reads like a Who's Who of New Zealand public administrators.

# **ELECTRICITY FOR MOTOR MECHANICS**

N.Z. TECHNICAL CORRESPONDENCE INSTITUTE

\$10.00 plus 85c p & p

Now in paper-back, this popular publication provides a basis for the study of automotive electricity for apprentice motor mechanics. Car owners, too, and persons interested in the general maintenance notor engines will find the book a reliable guide to the detection and remedy of minor electrical faults.

#### VISUAL WAYS

By Geoff Moss

46 p. 1982. Illustrated.

256 p. 1983 reprint. Illustrated.

\$4.75 plus 55c p & p

Too often people find themselves having to speak in public, to train new employees, to teach various skills, or to give advice on arrang-ing displays and exhibits without having had any relevant basic training. If you are such a person, this book was written to help in getting a message across more effectively by using visual aids.

#### THE NEW ZEALAND GAZETTE

THE New Zealand Gazette is published on Thursday afternoon of each week. Notices from Government departments must be received by the Gazette Clerk, Department of Internal Affairs, by noon on Tuesday. Advertisements will be accepted by the Government Printer until noon on Wednesdays.

Advertisements are charged at the rate of 20c per line.

All advertisements should be written or typed on one side of the paper, and signatures, etc., should be written in a legible hand.

CONTENTS					
					PAGE
Advertisements				• •	234
Appointments					200
BANKRUPTCY NOTICES				• •	232
LAND TRANSFER ACT: NOTICES					233
Miscellaneous—					
Forests Act: Notice Hauraki Gulf Maritime Park Act: Harbours Act: Notice Import Control Regulations: Notic Import Licence Tendering Scheme Insurance Companies' Deposits A International Air Services Licensin Land Act: Notices Local Authorities Loans Act: Noti	Notic Notic ce ce Notic ct: Noti ct: No ng Act	e ice tice	· · · · · · · · · · · · · · · · · · ·	··· ··· ··· ··· ··· ··· ··· ··· ··· ··	228 199 218 214 215 211 215 216 216 216 216 216 216 216 216 216 216
Maori Affairs Act: Notices Misuse of Drugs Act: Notice		· · · · ·	· · <sup>·</sup>	 	214 214
Post Office Act: Notices Private Schools Conditional Integr Public Works Act: Notices Regulations Act: Notice Reserves Act: Notices Reserve Bank: Statements Reserve Bank: Summary Schedule of Contracts: Notices Standards Act: Notices Traffic Regulations: Notice Transport Act: Notice	· · · · · · · · · · · · · · · · · · ·	Act: N	Notice		215 210 200 230 230 225 225 225 225 216 217 215 217

PROCLAMATIONS, ORDERS IN COUNCIL, AND WARRANTS ... 199

219 p. 1982.