PERSON TO PERSON

STATE SERVICES COMMISSION

13p. 1981.

\$1.50 plus 40c p & p

This book is a guide to your role in public relations and covers techniques that will help you establish good relations between your organisation and the public.

ABOUT SUPERVISION

STATE SERVICES COMMISSION

23p. 1979.

\$1.50 plus 40c p & p

You may be anxious about your new duties and responsibilities on your first job as a supervisor. This booklet will introduce you to some ways of making those duties and responsibilities easier to cope with.

AN INTRODUCTION TO TRAINING METHODS

STATE SERVICES COMMISSION

26p. 1978.

\$1.10 plus 40c p & p

This booklet is an introduction to training methods and summarises much of the content of a teaching methods course. It should prove helpful to people who have not had any formal training in teaching methods.

NEW ZEALAND POCKET DIGEST OF STATISTICS

\$3.9

Statistics are presented in an easily accessible form. It contains the more significant statistical series bearing on the country's social and economic life. The New Zealand Pocket Digest of Statistics is consistently one of the most popular annuals sold by the Government Printer.

(Customers may place their name on the Standing Order Service for this annual at the nearest Government Bookshop. A prepayment form to cover the cost of the publication plus post and packing will be forwarded when the publication is printed.)

TRUCK OPERATING COSTS

\$3.00

In the case of vehicles used for business purposes, especially trucks, it is essential that a record be kept of vehicle expenditure and performance. This annual will assist operators of motor vehicles ranging from 3.2 tonne petrol trucks to 45.0 tonne heavy articulated diesel trucks to identify and possibly reduce operating costs.

(Customers may place their name on the Standing Order Service for this annual at the nearest Government Bookshop. A prepayment form to cover the cost of the publication plus post and packing will be forwarded when the publication is printed.)

CAR OPERATING COSTS

\$3.00

This booklet is designed to assist vehicle owners to identify and possibly reduce operating costs. The current edition sets out the costs of operation for six classes of vans, pickups, light trucks and utilities. A new edition is published annually.

(Customers may place their name on the Standing Order Service for this annual at the nearest Government Bookshop. A prepayment form to cover the cost of the publication plus post and packing will be forwarded when the publication is printed.)

THE NEW ZEALAND GAZETTE

THE New Zealand Gazette is published on Thursday afternoon of each week. Notices from Government departments must be received by the Gazette Clerk, Department of Internal Affairs, Wellington, by noon on Tuesday. Advertisements will be accepted by the Government Printer, c/o Gazette Clerk, Government Printing Office, Private Bag, Wellington until noon on Wednesday.

Advertisements are charged at the rate of 20c per line.

All advertisements should be written or typed on one side of the paper, and signatures, etc., should be written in a legible hand.

CANCELLED NOTICES

Advertisements cancelled after being accepted for printing in the *Gazette* will be subject to a charge of \$8.00 for setting up and deleting costs.

CONTENTS PAGE ADVERTISEMENTS 4252 4222 APPOINTMENTS BANKRUPTCY NOTICES ... 4249 LAND TRANSFER ACT: NOTICES 4250 MISCELLANEOUS-Berry Levy Act: Notice Children and Young Persons Act: Notices Commerce Act: Notices Corrigendum Customs Act: Notice Electrical Wiring Regulations: Notice Forests Act: Notices Heavy Motor Vehicle Regulations: Notices Import Control Regulations: Notices Industrial and Provident Societies Amendment Act: 4235 4244. 4247 4234 Notice International Air Services Licensing Act: Notice Local Government Act: Notices Maori Affairs Act: Notices Meat Export Prices Act: Notice 4236 Medicines Act: Notice Plant Varieties Act: Notice Post Office Act: Notice 4246 Private Schools Conditional Integration Act: Notices Public Works Act: Notices Regulations Act: Notice 4245 Reserves and Other Lands Disposal Act: Notice... Reserves Act: Notices Schedule of Contracts: Notices 4238, Standards Act: Notices 4234 4235 Traffic Regulations: Notice Transport Act: Notices Wool Industry Act: Notice 4273 PROCLAMATIONS, ORDERS IN COUNCIL, AND WARRANTS ... 4221