

**INTRODUCING MANAGEMENT SERVICES IN  
THE PUBLIC SERVICE**

STATE SERVICES COMMISSION

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Management Services is one means by which managers may obtain objective advice on their methods of carrying out their management role. This booklet is designed to explain to Public Service Managers how Management Services may help them to fulfil their management task.

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DEPARTMENT OF JUSTICE

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8 p. 1981. \$1.00 plus 40c p & p  
This booklet is intended as a guide for those whose work involves interviewing, for various purposes, recent Pacific Island migrants to New Zealand.

**WHO MAKES SOCIAL POLICY?**

N.Z. PLANNING COUNCIL

60 p. 1982 N.Z. Planning Council. Paper No. 20. \$5.25 plus 85c p & p  
This report is largely descriptive and interpretive. It reaches conclusions, but stops short of making recommendations for improvement. It is believed that its analysis and conclusions will be useful to many people concerned with social policy, inside and outside the Government system.

**THE BOAT OWNER'S GUIDE TO CORROSION**

by L. H. Bolton

DEPARTMENT OF SCIENTIFIC AND INDUSTRIAL  
RESEARCH

31 p. 1982. Illustrated. D.S.I.R. Info. Series No. 155 \$4.25 plus 55c p & p  
Much has been written about marine corrosion and its mitigation and yet the same problems and many old misconceptions still seem to persist. This booklet aims to assist the boat owner to identify the basic types of metallic corrosion, to understand their causes and the procedures that should be followed to avoid corrosion situations from developing in the first instance.

**THE PATH TO REFORM**

*Edited by C. Burns*

219 p. 1982. \$15.75 plus \$1.50 p & p  
The Path to Reform, derived from the 1981 Convention of the New Zealand Institute of Public Administration is about the path to administrative reform in the State Services in New Zealand. It continues the exploration of the States Services begun in "State Servants and the Public in the 1980's" and continued in the "Accountability of Executive." Like its predecessors, "The Path to Reform" reads like a Who's Who of New Zealand public administrators.

**NO MARGIN FOR ERROR**  
STATE SERVICES COMMISSION

80p. 1977. \$1.75 plus 40c p & p  
This book is a style book for typed correspondence. It is intended for use by typists and by people who prepare letters, memoranda and reports for typing.

**TRAINING WAYS**

By Geoffrey Moss

119 p. 1983. Illustrated. \$12.95 plus \$1.50 p & p  
'Training Ways' is the third and last book in the series of Advisory Aid Books. Like 'Way with Words' and 'Visual Aids' it is a book to help the supervisor, training manager, the tutor and the extension worker provide a successful training programme and a learning experience for adults.

**THE NEW ZEALAND GAZETTE**

The *New Zealand Gazette* is published on Thursday afternoon of each week. Notices from Government departments must be received by the Gazette Clerk, Department of Internal Affairs, Wellington, by noon on Tuesday. Advertisements will be accepted by the Government Printer, c/o Gazette Clerk, Government Printing Office, Private Bag, Wellington until noon on Wednesday.

Advertisements are charged at the rate of 20c per line.

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**CANCELLED NOTICES**

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