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80 p. 1983. \$6.00 plus 85c p & p

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#### GUIDELINES FOR AUTHORS: Preparing Manuscripts for Publication

Edited by Paula J. Wagemaker

52 p. 1984. \$7.50 plus 85c p & p

Submitting a manuscript to a publisher is not simply a matter of handing over a sheaf of paper. Publishers usually insist that a manuscript and its accompanying illustrative material be presented to defined standards of preparation. The standards of preparation required are detailed in these guidelines which have been produced in the interest of ensuring harmonious relationship between authors and their publishers.

# PUBLIC AND PRIVATE ENTERPRISE IN NEW ZEALAND

Edited by R. C. Mascarenhas

\$15.00 plus \$1.50 p & p 133 p. 1984.

This volume is the result of a conference "Public enterprise and Private enterprise: Protagonist or Partners?" sponsored by the New Zealand Institute of Public Administration. The conference took place from 23–25 August 1982, at Dunedin, and its purpose was to examine the relative roles of the public and private sectors and to identify the social and political issues which are likely to have significant implications for public administration.

## THE NEW ZEALAND GAZETTE DEADLINES

(Waitangi Day)

THE New Zealand Gazette will be published on Wednesday, 5 February 1986 in the week including Waitangi Day. Notices from Government departments must be received by the Gazette Clerk, Department of Internal Affairs, Wellington by noon on Monday, February 1986.

Advertisements will be accepted by the Government Printer, c/o Gazette Clerk, Government Printing Office, Private Bag, Wellington until noon on Tuesday, 4 February 1986.

Advertisements are charged at the rate of 20c per line.

All advertisements should be written or typed on one side of the paper, and signatures, etc., should be written in a legible hand.

## CANCELLED NOTICES

Advertisements cancelled after being accepted for printing in the Gazette will be subject to a charge of \$8.00 for setting up and deleting

#### CONTENTS PAGE 358 ADVERTISEMENTS 301 APPOINTMENTS ... BANKRUPTCY NOTICES ... 356 **DEFENCE NOTICES** 300 LAND TRANSFER ACT: NOTICES 357 MISCELLANEOUS-Broadcasting Act: Notice Commerce Act: Notices 319 Corrigendum Customs Act: Notice 317 Education Act: Notice Gas Act: Notice Forests Act: Notices Indecent Publications Act: Notice Industrial Relations Act: Notice Local Government Act: Notices Maori Community Development Act: Notice 307 310 Marriage Act: Notice N.Z. Railways Corporation Act: Notices 301 310, 324 Oaths and Declarations Act: Notices 301 Plant Varieties Act: Notices . . 317, 320 Post Office Act: Notice Post Office Act: Notice Private Schools Conditional Integration Act: Notice Public Works Act: Notices Regulations Act: Notice Reserves Act: Notices Reserve Bank: Statements Reserve Bank: Summary 311, 313 302 323 308 321 Schedule of Contracts: Notices Transport Act: Notices Water Recreation Regulations: Notices