

Secondly: All that parcel of land containing 1436 square metres, being the land more particularly shown as "B" on plan No. S.O. 59376 and being part of the land contained in certificate of title, Volume 35C, folio 696 (North Auckland Land Registry).

The land is situated at Rangiputa Road, Rangiputa. The land firstly above described will be used to pump raw untreated sewage through pipelines to oxidation treatment ponds where the sewage will be treated. The land secondly above described will be used to pump raw treated sewage through pipes to oxidation ponds on the land firstly above described. The reasons for taking the land in considered essential because it is the only land available for treating sewage and siting oxidation ponds in the Rangiputa area.

Any person objecting to the taking of the land shall lodge their objections within 21 days of the date of the publication of this notice.

Dated this 23rd day of July 1986.

N. B. SMITH, Solicitor
for Mangonui County Council.

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NOTICE OF INTENTION TO TAKE LAND

TAKE notice that the Mangonui County Council, hereby gives notice of its intention to take an area of land being 7.4095 hectares, being the land contained in plan No. S.O. 509862 deposited in the Land Transfer Office at Auckland more particularly being part of the land contained and described in certificate of title, Volume 52B, folio 505 and situated at Ryder Road, Taipa.

The land is situated at Ryder Road, Taipa. The purpose for which the land is to be taken is for sewage treatment. The reasons why the taking of the land is considered essential is it is the only suitable land available in the area.

Any person who wishes to object to the taking of the said land may object to the taking of the said land but must do so within 21 days of the publication of this notice.

Dated this 23rd day of July 1986.

N. B. SMITH, Solicitor
for Mangonui County Council.

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NURSE MAUDE DISTRICT NURSING ASSOCIATION AMENDMENT

NOTICE OF INTENTION TO INTRODUCE A PRIVATE BILL IN THE HOUSE OF REPRESENTATIVES

THE Nurse Maude District Nursing Association hereby gives notice that it intends to promote a Bill to amend the Nurse Maude District Nursing Association Act 1967 to remove the restriction on the number of women who may be members of the board of the association and to make other amendments of an administrative nature to the Act.

Communications or notices to the promoter may be sent to its solicitors, Messrs Rhodes & Co., 77 Hereford Street, Christchurch, and a copy of the Bill may be inspected at the District Court Office at Christchurch.

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GENERAL PUBLICATIONS

NO MARGIN FOR ERROR: A Handbook for Writers and Typists

STATE SERVICES COMMISSION

80 pp. 1974. \$5.00 plus 80c p & p

This style book for typed correspondence is intended to be used by typists and all those who prepare letters, memoranda, and reports for typing. Included in the contents are layout instructions, points of style, forms of address, and some practical advice on the use and care of machines.

PLUMBING

NEW ZEALAND TECHNICAL CORRESPONDENCE
INSTITUTE

372 pp. 1964, 1974. Revised 1978. \$19.95 plus \$2.00 p & p

This book replaces *Plumbing in New Zealand*. It uses the International System of Units (SI) throughout, is supported by over 500 illustrations and provides all the information necessary to apprentice Plumbers and others involved in the industry.

SUCCESSFUL SEMINARS

A Common Sense Guide to Planning and Presenting Your Own Seminar

Peter Brosnan and Raymond Harbridge

64 pp. 1984. \$9.95 plus \$1.50 p & p

A practical book on organising seminars. The authors, lecturers in Public Relations at Victoria University, look at the programme of a seminar, the scheduling and venue of the seminar, how to budget for it, promotion, conducting the seminar, and pre-seminar and post-seminar activity.

UNDERSTANDING PAKEHAS

VOCATIONAL TRAINING COUNCIL

23 pp. 1976. Reprinted 1978. Revised 1985.

\$2.95 plus 80c p & p

This booklet is designed to help Pacific Island people understand the Pakeha way of life, language, customs and work. Pakeha society, the Pakeha character, social attitudes, and customs are discussed, and the work situation is examined. Non-Pakeha people working and living with Pakeha people will find *Understanding Pakehas* a very helpful booklet.

NEW ZEALAND TIDE TABLES 1986

MARINE DIVISION, MINISTRY OF TRANSPORT

62 pp. 1985. \$3.25 each plus 80c p & p

These three pocket-size hand books give the information on tide movements needed by those who live, work, or play by the sea.

UNDERSTANDING POLYNESIANS

VOCATIONAL TRAINING COUNCIL

18 pp. 1975. Reprinted 1978. Revised 1985.

\$2.95 plus 80c p & p

This booklet is designed to help Pakehas understand the Polynesian way of life, language, customs and work. The diversity of Polynesians and Polynesian society and the work situation are examined. This booklet is a must for all Pakehas, whether directly or indirectly involved with Polynesian people.

TRAINING WAYS

Geoffrey Moss

119 pp. 1983. \$12.95 plus 80c p & p

Training Ways, like its predecessors *Visual Ways* and *Ways with Words*, is designed to assist those who train and help others improve their speaking, writing, and listening skills. The author presents numerous ideas and practical tips for those who need to train others.

WAYS WITH WORDS

Geoffrey Moss

73 pp. 1976. \$4.95 plus 80c p & p

Anybody involved in speaking, writing, or organising meetings, and who wants to know how to do these tasks better, will find straightforward and practical guidance in *Ways with Words*.

WORKING TOGETHER

VOCATIONAL TRAINING COUNCIL

53 pp. 1984. \$9.95 plus \$1.50 p & p

An attractively presented booklet which outlines and discusses aspects and problems relating to work with a multicultural workforce. Where possible, it gives guidelines and makes practical suggestions for overcoming these problems. Aimed at all levels of management as well as the general public, this book provides a sensible and constructive approach to the considerations that need to be met when working within our multicultural workforce.

The content areas include:

- Cultural background.
- Communication.
- Attitudes to work.
- The supervisor.
- Job selection.
- Training and selection.
- Common concerns and practical suggestions.