

**MANPOWER PLANNING IN PUBLIC ADMINISTRATION**  
STATE SERVICES COMMISSION

51 p. 1981. Discussion Paper No. 1. \$3.95 plus 80c p & p  
'Manpower planning' is a term which has a wide and rather ill-defined meaning. This report, addressed to the central question: "What is manpower planning?", opens with the philosophy of manpower planning, what it is, its aims and objectives. This is followed by a discussion of what is involved in forecasting the supply and demand for people and skills in the public service. The essentials of departmental manpower is then discussed followed by a chapter devoted to the practice of career development and concluding with a statement on the future development of manpower planning in the public service.

**AFTER WORK**

STATE SERVICES COMMISSION

36 p. 1982 reprinted. \$3.50 plus 80c p & p  
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**THE SURRENDER AND OCCUPATION OF JAPAN**

*Edited by Robin Kay*

DEPARTMENT OF INTERNAL AFFAIRS

1782 p. 1982. \$75.00 plus \$6.50 p & p  
This is the second of a series of three volumes of documents on New Zealand's external relations: the first, "The Australian - New Zealand Agreement 1944", this volume "The Surrender and Occupation of Japan" which covers six divisions of the period, selected by topic but dealt with chronologically within topics, and reveals the growing awareness amongst those responsible for a New Zealand policy of what New Zealand's interest actually were; the third volume, "The ANZUS Pact and the Treaty of Peace With Japan" will show something of the new order of things in the Pacific and the difficulties in the role of a small, though articulate, power in the formation of what in fact were Great Power policies.

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GOVERNMENT PRINTING OFFICE

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STATE SERVICES COMMISSION

114p. 1974. \$4.95 plus 80c p & p

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**THE NEW ZEALAND GAZETTE**

The *New Zealand Gazette* is published on Thursday afternoon of each week. Notices from Government departments must be received by the Gazette Clerk, Department of Internal Affairs, Wellington, by noon on Tuesday.

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