

## DOCUMENTS ON NEW ZEALAND EXTERNAL RELATIONS

*Compiled and Edited by Robin Kay*

This series on New Zealand external relations makes available at the earliest possible stage, documents on the development of New Zealand's foreign policy.

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*Elsie Locke*

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Readers of all ages are invited to open the windows on 140 years of history from 1801-1948. There are passages from diaries, letters and reminiscences; straight narrative and description; short stories drawn from real happenings; dialogue, verse and a selection of pictures. There is humour too, in this delightful pot-pourri of New Zealand's pioneering past.

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*Frances Porter*

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This book deals with the history of the James Cook landing sites in New Zealand and the activities of the New Zealand public and of Government departments in determining the fate of the various landing sites.

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*Compiled by: N. M. Romans, M. S. Dunbar*

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Folk dance instructions are usually scattered through many source books. This handy selection, which has been specially arranged for Junior classes and Standard 1, contains new dances from several countries as well as the more familiar old favourites. Music scores, lyrics, and directions are arranged for easy reference. A boon for busy teachers.

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*L. H. Harris*

112 pp. 1974. \$3.85 plus \$1.21 p & p

This publication provides a guide for the novice or experienced hunter, with descriptions of animals, the regions they inhabit, maps, advice on hunting and rifles, and hints of safety.

## ELECTRICITY FOR MOTOR MECHANICS

N.Z. TECHNICAL CORRESPONDENCE INSTITUTE

256 p. 1986 reprint. Illustrated. \$16.50 plus \$2.92 p & p

Now in paper-back, this popular publication provides a basis for the study of automotive electricity for apprentice motor mechanics. Car owners, too, and persons interested in the general maintenance of motor engines will find the book a reliable guide to the detection and remedy of minor electrical faults.

## VISUAL WAYS

*By Geoff Moss*

46 p. 1982. Illustrated. \$6.35 plus \$2.20 p & p

Too often people find themselves having to speak in public, to train new employees, to teach various skills, or to give advice on arranging displays and exhibits without having had any relevant basic training. If you are such a person, this book was written to help in getting a message across more effectively by using visual aids.

## WAYS AND MEANINGS

*A Guide to Interviewing Pacific Islanders*

STATE SERVICES COMMISSION

8 p. 1981. \$1.10 plus 96c p & p

This booklet is intended as a guide for those whose work involves interviewing, for various purposes, recent Pacific Island migrants to New Zealand.

## THE PATH TO REFORM

*Edited by C. Burns*

219 p. 1982. \$17.35 plus \$2.92 p & p

The Path to Reform, derived from the 1981 Convention of the New Zealand Institute of Public Administration is about the path to administrative reform in the State Services in New Zealand. It continues the exploration of the States Services begun in "State Servants and the Public in the 1980's" and continued in the "Accountability of Executive." Like its predecessors, "The Path to Reform" reads like a Who's Who of New Zealand public administrators.

## AFTER WORK

STATE SERVICES COMMISSION

36 p. 1982 reprinted. \$4.95 plus \$1.21 p & p

Written and produced in the Training and Development Branch Office, of the State Services Commission, this booklet asks "Have you made preparations or plans for retirement?" It includes information on Public Service Retirement Policy; finance; where to live; health and adjustment; names of organisations which may be of interest and a list of books and articles written about retirement.

## THE SURRENDER AND OCCUPATION OF JAPAN

*Edited by Robin Kay*

DEPARTMENT OF INTERNAL AFFAIRS

1782 p. 1982. \$82.50 plus \$9.57 p & p

This is the second of a series of three volumes of documents on New Zealand's external relations: the first, "The Australian - New Zealand Agreement 1944"; this volume "The Surrender and Occupation of Japan" which covers six divisions of the period, selected by topic but dealt with chronologically within topics, and reveals the growing awareness amongst those responsible for a New Zealand policy of what New Zealand's interest actually were; the third volume, "The ANZUS Pact and the Treaty of Peace With Japan" will show something of the new order of things in the Pacific and the difficulties in the role of a small, though articulate, power in the formation of what in fact were Great Power policies.

## PEOPLE LIKE US

*Celebrating Cultural Diversity*

120 p. 1982. Illustrated. \$10.95 plus \$2.92 p & p

*People Like Us* is a story of the contribution made by people from Asia, Africa, Europe, and the Pacific to our neighbourhoods. It contains stories which are told by individuals and families on their reasons for coming to New Zealand; what they found and how they are coping. Subjects range from mixed marriages to different foods. It is a book of human interest for all the family and with its striking photographs, 25 monochrome, and 23 colour, *People Like Us* will make a lovely and interesting gift for overseas friends.