

supply, maintenance and replacement of equipment, furniture and stores.

f. By 1 October in each subsequent year, review the maintenance programme.

### **Codes of Conduct**

#### *The Board of Trustees' Code of Conduct*

The board of trustees agrees to adhere to the following code of conduct:

Each board of trustees is charged with governance of its school. Effective governance is a successful blend of professional expertise and community involvement. This co-operation should lead to effective and positive relationships between the trustees and staff and ensure that the educational well-being of students is maintained. This code of conduct shall be standard for all boards of trustees throughout New Zealand and apply to all members.

#### *Trustees shall:*

1. Ensure that the needs of the students are taken into account when planning, developing and implementing learning and teaching programmes.
2. Ensure that all students are provided with an education which respects their dignity, rights and individuality, and which challenges them to achieve personal standards of excellence and to reach their full potential.
3. Service their school and their community to the best of their ability and be honest, reliable and trustworthy in all matters relevant to their roles and responsibilities.
4. Respect the integrity of staff, the principal, parents and students.
5. Be loyal to the school and its charter.
6. Maintain the confidentiality and trust vested in them.
7. Ensure strict confidentiality of papers and information related to the board's position as employer.
8. Act as good employers.
9. Ensure that individual trustees do not act independently of the board's decisions.
10. Ensure that any disagreements with the board's stance on matters relating to the employer's position are to be resolved within the board.
11. Exercise their powers of governance in a way that fulfils the intent of the Treaty of Waitangi by valuing New Zealand's dual cultural heritage.
12. Use the Maori community's (or communities') own processes to consult with the Maori community.

#### *The board of trustees accepts the following:*

The principal is the professional leader of the school and is responsible to the board of trustees. The responsibilities of the principal will be stated in another document held by the school and available for public inspection.

#### *The Principal's Code of Conduct*

The principal in carrying out his or her stated duties will:

1. Ensure that the needs of children and their learning are taken into account when planning, developing and implementing teaching programmes.
2. Demonstrate a commitment to the belief that each student is entitled to an education which challenges him/her to achieve personal standards of excellence and to reach full potential.
3. Abide by any statutory obligations.
4. Be loyal to the charter so that the principal's activities will reflect the spirit and the objectives of the charter.
5. Demonstrate a commitment to the belief that each student is of equal value and is entitled to an education which respects each student's dignity, rights and individuality.

6. Respect the integrity of staff, members of the board of trustees, parents and students.

7. Demonstrate a commitment to the continuing personal and professional growth and development of staff.

8. Work co-operatively with the school staff, but have the final responsibility for making decisions within the principal's authority.

9. Freely divulge all information on a student to any person with legal rights to the information who requests it.

10. Respect confidentiality by keeping information on students from people who have no right to it.

11. Not vote in board of trustees' decision in relation to the principal's employment.

12. Have an understanding and commitment to the elimination of sexism and racism both with respect to equal educational opportunities and equal employment opportunities.

13. Exercise responsibility in a way that fulfils the intent of the Treaty of Waitangi by valuing New Zealand's dual cultural heritage.

Dated at Wellington this 7th day of November 1989.

P. B. GOFF, Minister of Education.

go21110

## **Health**

### **Medicines Act 1981**

#### **Prescribing of Medicines Notice**

Pursuant to section 48 (1) (a) of the Medicines Act 1981, I, Helen Elizabeth Clark, Minister of Health, on the recommendation of the Medical Council of New Zealand, hereby prohibit the prescribing of benzodiazepine and its derivatives by **David Spencer Gilgen**, medical practitioner, 94 Karangahape Road, Newton, Auckland.

Dated at Wellington this 30th day of October 1989.

HELEN CLARK, Minister of Health.

go20857

#### **Prescribing of Controlled Drugs Notice**

Pursuant to section 23 (1) (a) of the Misuse of Drugs Act 1975, I, Helen Elizabeth Clark, Minister of Health, on the recommendation of the Medical Council of New Zealand, hereby prohibit the prescribing of controlled drugs by **David Spencer Gilgen**, medical practitioner, 94 Karangahape Road, Newton, Auckland.

Dated at Wellington this 30th day of October 1989.

HELEN CLARK, Minister of Health.

go20858

### **Misuse of Drugs Act 1975**

#### **Prescribing of Controlled Drugs Prohibition Notice**

Pursuant to section 23 (1) (a) of the Misuse of Drugs Act 1975, I, Helen Elizabeth Clark, Minister of Health, on the recommendation of the Medical Council of New Zealand, hereby prohibit the prescribing of controlled drugs by **Saba La Hood**, medical practitioner, 144 Larnach Road, Waverley, Dunedin.

Dated at Wellington this 30th day of October 1989.

HELEN CLARK, Minister of Health.

go20856